

DENOMINATIONAL AFFAIRS MINISTRY TEAM

The Denominational Affairs Team is a Shared Ministry Team as provided under Article VIII, Section 2.1 of the UUCP Bylaws.

Purpose:

The Denominational Affairs Team keeps Members and Officers informed about denominational affairs above the local level and promotes congregational participation in cluster, district, inter-district, and continental activities, to include leadership training events and General Assembly.

Members:

The newly-elected President will appoint the Team Lead each year in June. The Team Lead must be a current Member of UUCP. The Team Lead may be requested to attend meetings of the Board in order to present information and make recommendations.

The Team Lead will recruit members of the Team from among the Members and Friends of UUCP and will provide a list of Team members to the Minister, Board liaison, and President. The Minister, Board liaison, and President are non-voting members of this Team.

Meeting:

Meetings will be scheduled, held at least quarterly, and announced to the congregation in advance. Minutes of Team meetings will be provided to Team members, Minister, President, and the Board liaison. Team meetings are open to all Members and Friends, but only Team members may vote.

Responsibilities:

The responsibilities of the Denominational Affairs Ministry Team include:

1. Alert the congregation to current issues of the Unitarian Universalist Association (UUA), the Southern Region, and the Gulf Coast Cluster that are applicable to the congregation.
2. Promote attendance at UU conferences, district and cluster meetings, workshops, seminars, summer institutes, General Assembly, etc.
3. Solicit and recommend to the Board the names of potential delegates and alternates to represent UUCP at denominational events.
4. Report to the Board and congregation on denominational events attended.

5. Conduct the annual poll (at the Annual Congregational Meeting) on General Resolutions which are to be voted on at General Assembly.
6. Work with the Finance Team to determine the appropriate amounts to be budgeted for the UUA Annual Program Fund, UUSC, and related items.

Responsibilities common to all ministry teams include:

1. Develop and recommend related policies for adoption by the Board.
2. Communicate openly with the Board liaison regarding team activities and needs.
3. Submit vouchers for payment of team expenditures to the Treasurer.
4. Maintain appropriate records of expenditures and actions.
5. Create and maintain a Tasks and Procedures entry in the UUCP Policies and Procedures Handbook to facilitate orderly transitions from year to year.
6. Provide information about events to the Communications and Publicity Ministry Team, which will help publicize the event.
7. In June, prepare and submit to the Board a written report. This report should summarize team accomplishments and activity, financial records, and suggestions for the incoming committee chairperson.
8. Develop budget requests as required for the church year and/or as required by the Board.
9. Develop and implement processes that continuously improve church operations, health, and finances.