

SOCIAL JUSTICE MINISTRY TEAM

Adopted 15 OCT 2002

The Social Justice Ministry Team is a Shared Ministry Team as provided under Article VII, Section 2.1 of the UUCP Bylaws.

Purpose:

The Social Justice Ministry Team coordinates the church's involvement in community service projects, community outreach, and community education programs on issues of social justice. It will also serve as the congregation's liaison to the Unitarian Universalist Service Committee (UUSC).

Members:

The newly-elected President will appoint the Team Lead each year in June. The Team Lead must be a current Member of UUCP. The Team Lead may be requested to attend meetings of the Board in order to present information and make recommendations.

The Team Lead will recruit members of the Team from among the Members and Friends of UUCP and will provide a list of Team members to the Minister, Board liaison, and President. The Minister, Board liaison, and President are non-voting members of this Team.

Meetings:

Meetings will be scheduled, held at least quarterly, and announced to the congregation in advance. Minutes of Team meetings will be provided to Team members, Minister, President, and the Board liaison. Team meetings are open to all Members and Friends, but only Team members may vote.

Responsibilities:

The responsibilities of the Social Justice Ministry Team include:

1. Encourage and celebrate on a regular basis individual members involved in social justice.
2. Work with the CRE Ministry Team to provide service opportunities to the children and youth of the congregation.
3. Sponsor one or two targeted projects which have strong congregational endorsement. Publicize and encourage inter-generational participation in these projects.

4. Channel correspondence from the UUSC to the congregation and appropriate ministry teams.
5. In cooperation with the Sunday Services and Adult Religious Education Ministry Teams, inform and education the congregation about issues of social concern and opportunities for community service.

Responsibilities common to all ministry teams include:

1. Develop and recommend related policies for adoption by the Board.
2. Communicate openly with the Board liaison regarding team activities and needs.
3. Submit vouchers for payment of team expenditures to the Treasurer.
4. Maintain appropriate records of expenditures and actions.
5. Create and maintain a Tasks and Procedures entry in the UUCP Policies and Procedures Handbook to facilitate orderly transitions from year to year.
6. Provide information about events to the Communications and Publicity Ministry Team, which will help publicize the event.
7. In June, prepare and submit to the Board a written report. This report should summarize team accomplishments and activity, financial records, and suggestions for the incoming committee chairperson.
8. Develop budget requests as required for the church year and/or as required by the Board.
9. Develop and implement processes that continuously improve church operations, health, and finances.